

Jax Kitchen

Public Food Service Establishment Commissary

Step to use of Jax Kitchen Commissary (Public Food Service Establishment) as an unlicensed Individual

Welcome to Jax Kitchen (JAX) located at 1850 Emerson St, Jacksonville, Florida 32207. We are excited that you are interested in our facility as your cooking kitchen. Please use the information as an introduction to Jax Kitchen. Please read through the information and complete the following steps to use the kitchen. We look forward to working with you.

Commissary Information:

A commissary kitchen is a licensed, inspected commercial kitchen that is used for storage of supplies, preparation of food, and washing of equipment and utensils. Commissary kitchens serve a wide variety of needs for caterers, pushcarts, mobile trucks, temporary restaurants, food peddlers and food manufacturers.

A commissary is a commercial kitchen for the shared usage of many different companies or individuals. Both the kitchen owners and users must agree to abide by the health codes and conduct of the above licensing agencies. If any individual applies for kitchen usages for the **purposes of selling** their product they must undergo the process to become certified by the licensing agency to use the kitchen. An individual may use Jax Kitchen for the production of food that is not sold (such as for a large family event). Jax Kitchen still has the 10 hour minimum rental requirement for any Client.

1. Complete the Jax Kitchen Commissary Client Application (Individual), sign the Jax Kitchen Client Agreement, pay the registration fee.
2. Pay required Jax Kitchen rental fees and FOB deposit (before you are coming in to cook).
3. Participate in the Jax Kitchen Orientation prior to using the facility.

*All steps must be completed prior to use.

Jax Kitchen

Public Food Service Establishment Commissary

Commissary Client Application (Individual)

Jax Kitchen

Client Information

Your Name: First _____ Last _____

Address: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Preferred password for online scheduling system: _____

Cooking Information

Describe kitchen usage: _____

How often **and** how many hours are you anticipating using Jax Kitchen?

Daily Weekly Monthly Other

Estimated number of hours _____ (per frequency circled)