

Jax Kitchen

Public Food Service Establishment Commissary

Step to use of Jax Kitchen Commissary (Public Food Service Establishment) as a Food Truck (Mobile Food Dispensing Vehicle, or MFDV)

Welcome to Jax Kitchen located at 1850 Emerson St, Jacksonville, Florida 32207. We are excited that you are interested in our facility as your Primary Commissary. Please use the information as an introduction to Jax Kitchen. Please read through the information and complete the following steps to use the kitchen. We look forward to working with you. Listing Jax Kitchen as your Primary Commissary requires that we keep track when your Food Truck is serviced at Jax Kitchen using a daily registry.

Commissary Information:

A commissary kitchen is a licensed, inspected commercial kitchen that is used for storage of supplies, preparation of food, and washing of equipment and utensils. Commissary kitchens serve a wide variety of needs for caterers, pushcarts, mobile trucks, temporary restaurants, food peddlers and food manufacturers.

A commissary is a commercial kitchen for the shared usage of many different companies or individuals. The State of Florida will allow you to use Jax Kitchen as your support site or commissary. Both the kitchen owners and users must agree to abide by the health codes and conduct of the licensing agencies.

To use Jax Kitchen, go to our online booking, document management, invoicing and payment system, provided by The Food Corridor: https://app.thefoodcorridor.com/en/signup?default_kitchen=28996 (link is also on our web-site under Scheduling). Create an account, complete and upload the General Information form, New Client Application, Client Agreement and Cooler/Refrigeration Addendum, pay the registration fee and last month's minimum hours. We will provide you with the additional documents needed for your application to the State. Your monthly rental obligation becomes active the day of your DBPR inspection.

1. Visit the Division of Hotels and Restaurants Web-Site to start the process of getting the license for your MFDV business.

Division of Hotels and Restaurants
1940 North Monroe Street
Tallahassee, FL 32399-1011
Phone: 850.487.1395
www.myfloridalicense.com

2. Complete the DBPR license application along with the Commissary Notification form DBPR HR-7022 listing Jax Kitchen the primary commissary (section 2)
3. Obtain and upload liability insurance and a copy of your Certified Food Manager's Certificate (required documents)
4. Schedule state inspection and participate in the Jax Kitchen Orientation to gain access to the facility.